

# **GREY COLLEGE REUNIE CONSTITUTION**

“A body of fundamental principles or established precedents according to which an organization is acknowledged to be covered”

## **OCTOBER 2017**

**(AMENDED OCTOBER 1997)**

**(AMENDED OCTOBER 2001)**

**(AMENDED OCTOBER 2002)**

**(AMENDED OCTOBER 2003)**

**(AMENDED OCTOBER 2009)**

**(AMENDED OCTOBER 2014)**

## **GREY COLLEGE REUNIE CONSTITUTION**

### **1. NAME**

The name of the Association is the "Grey College Reunie" (*Amended October 2009*) Founded: 1884

### **2. OBJECTIVES**

The purpose and aim of the Reunie is to:-

- 2.1. Promote the welfare and interest of Grey College, its staff, pupils and past pupils.
- 2.2. Exercise a vigilant and benevolent influence over the interests of Grey College, its pupils and staff without interfering in the management and administration of the school.
- 2.3. Foster and preserve contact, fellowship and communication between Grey College, all its past pupils, supporters and interested parties, also to encourage and promote interest and participation in Grey College and its activities.
- 2.4. Promote the establishment of, and the continued viability of all branches of the Reunie.
- 2.5. Promote communication and fellowship between members and the various branches of the Reunie and maintain the tradition that the language, culture and political views of the various groups are mutually acknowledged and respected.
- 2.6. Arrange functions and celebrations to commemorate the Founders Day of the school, namely 13 October.
- 2.7. Promote and arrange the participation in social, sport and other functions by members of the Reunie, scholars, staff and guests.
- 2.8. Provide bursaries and loans to current scholars or applications for admission to Grey College, staff members and Reunie members and to administer, control or supervise bursaries donated by any person, body, institution or trust for these purposes.
- 2.9. Contribute and donate towards prizes and awards.
- 2.10. Provide and fulfill all the objectives of an association of alumni and in general to do all such things as may be necessary and relevant to the attainment of the objectives listed herein.

### **3. LEGAL STATUS AND RESPONSIBILITIES**

- 3.1. The Reunie shall be an independent legal entity and the legal custodian of its rights and duties, completely independent from the rights and obligations of its respective members.
- 3.2. The responsibility of the members of the Reunie for the debts and obligations of the Reunie will be limited to the payment of any amount owing by them to the Reunie at any one time.
- 3.3. The Reunie shall not be responsible in any way to any person in respect of any loss, damage or injury suffered by him at any function, of whatever nature, promoted or organized by the Reunie or as a

result of any other act or deed of the Reunie whether or not any member or any of its office bearers or employees are at fault or negligent.

- 3.4. Membership of the Reunie does not and shall not allow a member the right, title, interest, claim or to demand any monies, property or assets of the Reunie, but confers upon such member the rights and privileges attached to membership subject to such restrictions and levies as the National Committee, subject to the Constitution and Rules of the Reunie, may from time to time impose and make applicable to members.
- 3.5. The terms of this Constitution shall at all times be binding upon the members.

#### **4. POWERS**

- 4.1. The Reunie shall in law have the necessary powers to carry out and fulfill its objectives without limiting it in any way, and further more shall have the power to:
- 4.1.1. Acquire through purchase, exchange, lease, endowment or otherwise, movable and immovable property of all kind and to transact, encumber and dispose thereof.
- 4.1.2. Borrow or raise money in such manner as the National Committee may deem necessary.
- 4.1.3. Accept any gift, endowment or bequest made to or for the Reunie to carry out any trust allotted, stipulated or constituted in respect of any such gift, endowment or bequest.
- 4.1.4. Invest, to the extent that this is necessary, the funds of the Reunie as the National Committee may from time to time determine and, to the extent that this is deemed necessary, to arrange for the registration of any asset in the name of the Reunie as determined by the executive committee *(amended October 2009)*
- 4.1.5. Lend money at such terms that may be deemed necessary in the furtherance of the objectives of the Reunie.
- 4.1.6. Enter into arrangements, to the extent that this is necessary, with any authorities, corporations, companies or persons that may be advantageous to the objectives of the Reunie.
- 4.1.7. Appoint and remunerate any person, firm, company, broker, agent, professional, advisor or trustee. Provided that:
- The profits or gains other than from investments and the letting of property shall be solely derived from transactions with or on behalf of individual members of the Reunie; the Reunie shall not distribute any of its profits or gains to any person and shall utilise its funds solely for investment to achieve its objectives.

#### **5. MEMBERSHIP**

- 5.1. Membership of the Reunie shall be divided into the following categories:

ORDINARY MEMBERS

SPECIAL MEMBERS

HONORARY MEMBERS

5.2. The following shall be members of the Reunie in the category stated and membership shall be restricted to these persons and categories:

**5.2.1. Ordinary Members**

Persons who completed their schooling or who attended Grey College as scholars for a period of at least eight (8) successive school terms (2 years) or who were awarded their school leaving certificate after matriculating at Grey College.

**5.2.2. Special Members**

Principals, Vice-Principals and teachers who have served on the staff of Grey College for at least 20 (twenty) consecutive school terms (5 years)(*Amended October 2009*)

**5.2.3. Honorary Members**

A person, whether or not a member or eligible for membership upon whom Honorary membership is, bestowed by the National Committee, and ratified at a General Meeting of the Reunie for a limited period or for life and who, in the opinion of the National Committee, has rendered special services to the Reunie or to Grey College.

5.2.3.1. The criteria to be applied when conferring Honorary membership on a member shall be the following:

5.2.3.1.1 The election of a person as an Honorary Member, whether for a limited period or for life, of the Reunie should be considered a great honour and bestowed only in order to honour the person and recognise his contribution to Grey College and/or the Reunie;

5.2.3.1.2 Accordingly the intention is to honour persons who have devoted extensive time and substantial effort to and applied themselves diligently to the activities and advancement of Grey College and/or the Reunie;

5.2.3.1.3 The extent to which they applied themselves is such that it may be considered beyond the normal participation in activities on behalf of Grey College and/or the Reunie and should be considered to be of an exceptional nature.

5.2.3.2. Any proposal to nominate a candidate for election as an Honorary life member or Honorary member of the Reunie shall be made to the National Committee in writing, accompanied by a short memorandum containing details and information relating to the person nominated and the motivation for the proposal in question based on the abovementioned criteria. Such proposal shall be made timeously to enable the National Committee to, in the event of it approving of the proposal, give notice in writing of such a proposal accompanied by the abovementioned memorandum, all of which shall be in writing, to each branch at least six weeks prior to the annual

General Meeting at which the National Committee propose to request the General Meeting to ratify the Honorary Life Membership or Honorary Membership. The National Committee shall give due consideration in respect of all proposals for the conferring of Honorary Membership, in each instance the final decision whether to recommend the conferring of Honorary Membership to the General Meeting for consideration shall vest in the National Committee. Any possible objection to the election of an Honorary Member at the Annual General meeting should at all cost be avoided and every effort be made to obtain unanimity on any recommendation of the National Committee prior to the General Meeting in question.

5.2.3.3. An Honorary Member shall not be liable for subscription fees, dues or levies.*(amended October 1997)*

## **6. NATIONAL ANNUAL GENERAL MEETING - AGM**

6.1. An annual general meeting of members in good standing designated as the Annual General Meeting shall be held, each calendar year, before the end of October.

The business to be conducted at an Annual General Meeting shall be to:

6.1.1. Approve the minutes of the previous General Meeting;

6.1.2. Receive and consider the report of the Chairman on the affairs of the Reunie and the audited financial statements for the preceding year.

6.1.3. Receive details of funds awarded by the Reunie to Grey College or in pursuance of Reunie objectives.

6.1.4. Appoint an auditor or auditors for the ensuing financial year

6.1.5. Elect committee members for the ensuing year.

6.1.6. Consider and pass, with or without amendments, or to reject any proposed resolution submitted to the meeting concerning the affairs of the Reunie of which due notice has been given or which the Chairman considers to be of sufficient urgency or importance to warrant consideration without due notice.

6.1.7. Discussion of matters on the agenda under general, or other matters as may be permitted in the discretion of the Chairman.

6.2. The Annual General Meeting shall be held on a date and at a venue determined by the National Committee. The date shall be as close as practically possible to Founders Day in October of each ensuing year.

6.3. Notice, which may be via electronic medium, of the date, hour and venue of the Annual General Meeting shall be sent to each Branch at least 30 days prior to the meeting.*(Amended October 2009)*

6.4. Notice of any resolution to be proposed at an Annual General Meeting other than the ordinary business of the meeting or urgent business introduced by the National Committee must be signed by at least two members in good standing and lodged with the Secretary before 15 August. The salient provisions of such a notice or notices shall be incorporated in the notice convening the meeting.

- 6.5. The National Committee may at any time call a Special General Meeting of the Reunie by giving at least 30 days' notice as provided for in 6.2. and 6.3. specifying the purpose for which the meeting is called.

The National Committee shall in like manner call such a meeting upon receipt of a request signed by twenty members in good standing specifying the purpose for which such meeting is called. Subject to the powers of the National Committee as stated below, no business other than that specified shall be transacted at the meeting, but any resolution relating to such business may be submitted to the meeting. Five or more members in good standing may demand that the vote on the resolution, submitted to the meeting, shall be taken by secret ballot.

- 6.6. The National Committee may at any meeting of members advance any matters which in its opinion, requires a decision or action, to be taken urgently.
- 6.7. The quorum for a general meeting called by a resolution shall be twenty members *(Amended October 2014)* in good standing and for all other General Meetings, twenty members in good standing provided that, should no quorum be present within 20 minutes of the time fixed for the meeting, the meeting shall:
- 6.7.1. In the case of an Annual General Meeting or Special General Meeting called by the National Committee, be adjourned to the same venue on the same day and hour in the following week and at such adjourned meeting, the members in good standing present shall be deemed to be a quorum for the transaction of all the business of that meeting. If such date is not a business day, then the meeting will take place on the first business day thereafter.
- 6.7.2. In the case of a Special General Meeting called by a requisition of members, if no quorum be present within 20 minutes of the time fixed for the meeting, it shall be finally dissolved.
- 6.8. The chairman at all General Meetings shall be the Chairman of the National Committee or, failing that, the Vice-Chairman or, failing this, the members, in good standing, present shall elect as Chairman a member of the National Committee.
- 6.9. Every question submitted to the meeting shall be decided upon, in the first instance, by show of hands, the Chairman of the meeting having a second or casting vote in the case of an equal number of votes and unless a ballot be demanded by at least ten members in good standing, the declaration by the Chairman of the meeting of the result of the voting shall be binding.
- 6.10. If a ballot as aforesaid be demanded, it shall be taken in such a manner and at such time at the General Meeting in question as the Chairman of the meeting directs and the result of the ballot shall be deemed to be a resolution of the meeting at which the ballot was demanded. A demand for a ballot may be withdrawn.
- 6.11. On a show of hands or on a ballot every member in good standing, present in person, shall have one vote.

- 6.12. The Chairman of a General Meeting may, with the consent of the meeting, adjourn the meeting from time to time but no business shall be transacted at any adjourned meeting other than the business left unfinished at the meeting at which the adjournment took place.

## **7. HONORARY PRESIDENT / VICE-PRESIDENT**

- 7.1. At the Annual General Meeting of the Reunie on the proposal of the National Committee, the members in good standing may elect an Honorary President for the ensuing year who shall be or have been an Ordinary Member.
- 7.2. The Honorary President shall be the patron of the Reunie.
- 7.3. The Honorary President may be elected for more than one term of office.
- 7.4. When his term of office expires, the Honorary President shall be and remain an Honorary Life Vice-President of the Reunie
- 7.5. The Honorary President or an Honorary Life Vice-President shall not be liable for subscriptions or other dues or levies.

## **8. MANAGEMENT AND CONTROL**

- 8.1. The management and control of the Reunie shall vest in a National Committee responsible to the Reunie in General Meeting.
- 8.2. The National Committee shall consist of:
- 8.2.1. The Honorary President
  - 8.2.2. The Chairman
  - 8.2.3. The Vice-Chairman.
  - 8.2.4. The Secretary, which can be a full time employee of the Reunie (*Amended October 2009*) or ordinary member
  - 8.2.5. The Treasurer
  - 8.2.6. Five to nine additional members (*amended October 2009*)
  - 8.2.7. The Principal of Grey College Senior School
  - 8.2.8. The Principal of the Grey College Primary School
  - 8.2.9. One representative nominated by each constituted branch of the Reunie provided that a branch shall be entitled to appoint two representatives if it has more than 50 paid up members and three representatives if it has more than 100 paid up members.
- 8.3. Members of the National Committee (with the exception of the Principals) shall be Ordinary Members in good standing or Honorary Members of the Reunite and 8.2.4
- 8.4. The Chairman, Vice-Chairman, Secretary, Treasurer and additional five members shall be elected at the Annual General Meeting and shall be resident in Bloemfontein or the Bloemfontein district.
- 8.5. All members of the National Committee shall retire annually, but upon nomination be eligible for re-election. Additional members can be nominated at the AGM. The Chairman and Vice-Chairman shall

be entitled to hold office in such capacities respectively for more than two successive years without an interruption of at least one year. *(Amended October 2009)*

- 8.6. The National Committee shall hold office until the date of the Annual General Meeting at which a new National Committee is elected when the new National Committee so elected shall assume office.
- 8.7. The Principals of the Secondary and Primary Schools shall, if they are unable to attend, be entitled to nominate a representative to attend National Committee Meetings. The representative shall be their respective Vice-Principals and if not available, a teaching departmental head of the Senior School or the Primary School, as the case may be.
- 8.8. Branches may from time to time vary the delegates nominated by them. A delegate shall be a member in good standing or an Honorary Member.
- 8.9. Any vacancy to its elected members, occurring in the National Committee during its term of office, may be filled by the National Committee provided that if the vacancy arises in respect of the Chairman, his place shall be filled by the Vice-Chairman and a new Vice-Chairman shall be appointed by the Committee from its remaining committee members.
- 8.10. The National Committee may co-opt additional members to serve on the National Committee but such co-opted members shall not have voting rights.
- 8.11. No less than 14 days' written notice shall be given of National Committee meetings.
- 8.12. A majority of the Committee Members mentioned in 8.2.2. to 8.2.6, inclusive shall constitute a quorum.
- 8.13. The Chairman or, in his absence, the Vice-Chairman shall have a second or casting vote at meetings of the National Committee. All other Committee Members shall only have one vote.
- 8.14. The Chairman shall be the Chairman of all meetings of the National Committee and in his absence, the Vice-Chairman shall be the Chairman. If neither the Chairman nor Vice-Chairman are present, the National Committee shall appoint a Chairman who must be a member of the National Committee.

## **9. POWERS OF THE NATIONAL COMMITTEE**

The National Committee may:

- 9.1. Appoint sub-committees consisting of its members and co-opted members with such powers as it may determine provided that when co-opted members serve on the sub-committee, the relevant sub-committees shall not be entitled to make decisions but act in an advisory capacity to the National Committee who will in turn consider the proposal made by a sub-committee.
- 9.2. Delegate rights and duties to any member of the National Committee or sub-committee.
- 9.3. Purchase, control and dispense memorabilia items bearing the colours of the Reunie and also;



- 9.3.1 Dispose of such items to members of the Reunie who are in good standing and to branches, at prices the National Committee may from time to time decide upon;
- 9.3.2. Generally regulate and control the design, supply and use of such colours;
- 9.3.3. Determine the regulations under which the distribution of the colours is taken, the right to acquire, hold or possess the colours and to withdraw, declare, forfeit and/or restrict the right to ownership or use of the colours;
- 9.3.4. Contribute and donate towards prizes and awards in terms of paragraph 9.2. of the Constitution to persons who have achieved in one or other field and have thereby benefitted or brought recognition and honour to Grey College and/or the Reunie, such as:
- Sportsmen – whether as participants or administrators
  - Academics
  - Business
  - Government
  - International recognition
  - Donors in respect of donations to Grey College and/or the Reunie and/or any trust established for the benefit of Grey College
  - Principals and Teachers at Grey College, members of the School Governing Body and the Reunie.

Such prizes shall be in any form as may be determined from time to time by the National Committee. Such awards, special awards and distinctions shall comprise an honours certificate, a scroll of honour or an honours badge as may be determined by the National Committee from time to time.

- 9.4. Exercise all such other rights as may be necessary to enable it to exercise its powers and carry out its duties and fulfill the objectives of the Reunie.

## **10. DUTIES OF THE NATIONAL COMMITTEE**

The National Committee shall:

- 10.1. Maintain a list of the names and addresses of members of the Reunie in such a manner as it may deem fit;
- 10.2. Render statements to members for subscription fees payable: *(amended October 2001)*
- 10.3. Advise branches of subscription fees paid to the Reunie by members of their branches and the amounts paid by each such member; *(Amended October 2001)*
- 10.4. Keep branches fully informed of the activities of the Reunie and of matters affecting or of concern to members and branches;
- 10.5. Keep minutes of all meetings of the National Committee of the Reunie as well as of all sub-committees electronically and record the names of all members present at such meetings;

Such minutes of meetings or any extract thereof, if purporting to be signed by the Chairman of such meeting or by the Chairman of the succeeding meeting, shall be viewed as 'prima facie' evidence of the matters stated in such minutes;

- 10.6. Convene a Committee Meeting to be held at an appropriate time during the Founders Day celebrations and prior to the Annual General Meeting of the Reunie at which it shall discuss and decide upon resolutions involving:
  - 10.6.1. Subscription fees and other dues or levies, payable if any, by members of the Reunie;
  - 10.6.2. The general policy regarding the allocation of funds to Grey College;
  - 10.6.3. The general policy regarding fulfillment of the objectives of the Reunie;
  - 10.6.4. The compulsory dissolution of any branch;
  - 10.6.5. Any other matter, of which due notice has been given, which is considered pertinent to the relationship between the Reunie and its branches;
- 10.7. Give due notice to all branches of any proposal to be considered at a Committee Meeting which deals with or contains a recommendation that a proposal be placed before the Annual General Meeting in which terms of the Constitution of the Reunie are to be amended;
- 10.8. Assume, accept and execute all agreements, obligations and undertakings of the Reunie in the name of the Grey College Reunie.

## **11. MANAGEMENT COMMITTEE**

- 11.1. There shall be a Management Committee consisting of the Chairman, Vice-Chairman, outgoing Chairman (should he still be a member of the National Committee) and the Secretary of the National Committee (Manager of Reunie Office). This committee shall meet as and when necessary to deal with and decide upon matters in respect of urgent matters which would ordinarily be within the powers of the National Committee but could not be held over until the next predetermined National Committee Meetings.
- 11.2. Such decisions shall be binding upon the National Committee.
- 11.3. At the following National Committee meeting, the Management Committee must report fully to them regarding any decisions made and actions taken on behalf of the National Committee.

## **12. REUNIE BRANCHES**

**12.1.** Deleted by amendment October 2001

### **12.2. Formation**

The National Committee shall have the right to mediate in the formation of, acknowledge provisionally register and, finally register branches of the Reunie and also to determine areas in respect of each such branch. The designated area of a branch may from time to time be varied by the National Committee.

*(Last two lines deleted by amendment October 2009)*

### **12.3. Preliminary Registration**

Consideration shall be given to the preliminary registration of a branch only if satisfactory proof is submitted to the National Committee that in the proposed area of the branch, there are at least five members in good standing of the Reunie who wish to establish a separate branch or where prior written consent has been obtained from the National Committee, saving that the mentioned consent cannot be given where there are five or less members. *(Amended October 2009)*

**12.4.** Written confirmation of acknowledgment and preliminary registration of a proposed branch, signed by the Chairman and Vice-Chairman of the National Committee, shall be furnished to the convener of the proposed foundation meeting of the branch, with details of the designated area of the proposed branch.

### **12.5. Final Registration**

12.5.1. A branch will finally be registered should the proposed branch hold a foundation meeting within three months after preliminary registration at which at least five members in good standing of the Reunie are present and at which a local committee is elected and such branch confirms that it will operate on the basis of The National Reunie Constitution.

12.5.2. A certified copy of the relevant minutes of the meeting of the branch must thereafter be sent to the National Committee within 30 days.

12.5.3. The branch will then finally be accepted by the National Committee and written notice, duly signed by the Chairman and Secretary of the National Committee, of registration given to the branch.

### **12.6. Existing Branches**

Branches having been accepted by the National Committee prior to the date of acceptance of this revised Constitution shall be deemed to have been registered and the areas of each branch shall be as previously determined.

### **12.7. Membership of a Branch**

A branch shall consist of at least five members in good standing.

### **12.8. Membership**

Only members of the Grey College Reunie may be members of a branch.

Members who live within the area of a branch shall be encouraged to join the branch in question. If however there is no registered branch in any particular area or if the member in question so prefers, he may elect to remain a member of the Reunie in Bloemfontein.

### **12.9. Automatic Dissolution**

In the event that the number of members in good standing of a branch should fall below five, subjected to paragraph 12.3 hereof at the end of a branch's financial year-end, the branch shall continue for one further year. If the number of members in good standing of a branch at the end of the succeeding

financial year has not risen to five or more and subjected to par 12.3 hereof, the branch shall automatically, with effect from the end of that financial year, cease to be a constituted branch with effect from the end of that financial year *(Amended October 2009)*

#### **12.10 Compulsory Dissolution**

If the National Committee considers that a branch has not complied with all the terms and conditions of its Constitution, the National Committee shall give written notice to the relevant branch calling for the situation to be remedied within 30 days from the date of such notice. Such notice shall be sent to:

- 12.10.1 The e-mail address of the branch;
- 12.10.2. The Secretary of the branch at the last known address of the branch or the branch Secretary;
- 12.10.3 The Chairman of the branch at the last registered address of the branch and that of the Chairman. Should the matter not be remedied, the National Committee shall place the matter on the agenda for the next Annual General Meeting of the National Committee to decide upon the formal dissolution of the branch. Upon such resolution being passed, the branch shall cease to exist but this shall not preclude a branch from being resuscitated provided that the laid down procedure for the establishment of a branch is repeated.

**12.11** Upon the dissolution of a branch, all books, records, documents and assets of the branch shall be transferred to the Reunie in Bloemfontein and become the property of the Reunie.

#### **12.12 Management of Branches**

Branches shall be managed by Branch Committees which shall be elected annually at an Annual General Meeting of the respective branches.

Such committees shall consist of:

- 12.12.1. A Chairman, Vice-Chairman, Secretary, Treasurer and as many additional members as the Branch Committee may determine from time to time;
- 12.12.2. All members of the committee of a branch and of sub-committees thereof shall be members in good standing of the Reunie.
- 12.12.3. A majority of the members of the Branch committee present at the time of the meeting, shall constitute a quorum;
- 12.12.4. All members of the branch committee shall hold office for one year but shall be eligible for re-election.

**12.13** Any vacancy, which may occur in the Branch Committee, may be filled by the committee.

**12.14** All members of the Branch Committee shall have one vote and in the event that there is a deadlock, the Chairman or acting Chairman, in his absence, shall have a second or casting vote.

#### **12.15 Objectives of Branch Committees**

The Objectives of a Branch Committee shall be:

- 12.15.1 To respect and promote the objectives and interests of the Reunie in its designated area;

- 12.15.2 As far as possible to communicate and keep members advised of Reunie and Grey College matters and activities.
- 12.15.3 To participate in the administration of the Reunie and the execution of the Reunie's aims and objectives by collaborating with the Reunie and through the Branch delegates to meetings of the National Committee of the Reunie.
- 12.15.4 To recruit members to the Reunie movement;
- 12.15.5 To encourage, promote and bring about social interaction between members and all past pupils of Grey College. *(Amended October 2001)*

## **12.16 Powers and Duties of Branch Committee**

A Branch Committee:

- 12.16.1. May co-opt members in good standing, to the Branch Committee for special or general purposes but such co-opted members shall however not have voting privileges;
- 12.16.2. May elect sub-committees from its members and appoint co-opted members in good standing with such powers as are within the power of the committee with the proviso that where co-opted members serve on a sub-committee, the relevant sub-committee may not make decisions on behalf of the committee but only act in an advisory capacity;
- 12.16.3. Shall have the power to delegate rights and duties to any member of the Branch Committee or sub-committees;
- 12.16.4. Shall appoint one or more persons who shall not necessarily be members of the Branch Committee to serve as its delegate or delegates to any meeting of the National Committee as provided for in the National Constitution which delegates must be members in good standing of the Reunie;
- 12.16.5. May arrange and organise social and other meetings, to incur costs and expenses in this regard and to defray costs wholly or in part;
- 12.16.6. May acquire memorabilia items with colours of the Reunie and dispose of these to members in good standing of the Reunie at such prices as the Branch Committee may from time to time determine.
- 12.16.7. Shall not produce or order any items with the colours of the Reunie without the prior written consent of the National Committee;
- 12.16.8 Any branch which receives or retains funds or assets of any description is required to prepare annual financial statements which shall be certified by an auditor and submitted, for approval, to the members of the branch at the Annual General Meeting of the branch. A copy of the statement must be submitted to the National Committee of the Reunie; *(Amended October 2001)*

The National Committee may direct that the abovementioned provisions shall also apply to any other branch which receives or retains funds or assets of any description;

- 12.16.9 Unless otherwise decided upon by the branch at a General Meeting and approved by the National Committee the financial year of each branch shall, end on the 30th June of each year. The audited and approved financial statements shall be finalized by the 31 August each year and submitted to the National Committee.
- 12.16.10 Shall maintain a list in a manner,(it may from time to time determine), of the names and addresses of the members of such a branch indicating which members are in good standing.
- 12.16.11 Shall maintain minutes of all meetings of the Branch Committee, Branch sub-committees and general meetings of its members and send copies thereof to the National Committee within 30 days.
- 12.16.12 Hire a post office box or similar facility (e-mail address) in the name of the branch for the purpose of providing the branch with an e-mail address to which all correspondence for the branch should be addressed;  
The Secretary of a branch shall advise the National Committee of such an address and of any changes that may, from time to time, occur thereto;
- 12.16.13 Shall not be entitled to discipline a member without the specific consent of the National Committee, which consent may contain such terms and conditions as the National Committee may deem fit and which consent it may at any time withdraw.

#### **12.17 Annual General Meetings of Branches**

- 12.17.1 Each branch shall hold an annual general meeting before the end of August of each year. Dates to be provided to the Reunie;
- 12.17.2 The provisions of 6 relating to General Meetings of the Reunie shall apply, mutatis mutandis, to all branches;
- 12.17.3 A quorum for a General Meeting shall be eight members in good standing;
- 12.17.4 A copy of the minutes of the proceedings of the Annual General Meeting of the branch as approved of by the committee shall be submitted to the National Committee before 30 September of each year.

#### **12.18 Obligations of Branches**

- 12.18.1 No Branch Committee shall have the right to bind the Reunie or its National Committee contractually, financially or otherwise;
- 12.18.2 Each branch of the Reunie recognised and registered as such by the National Committee shall be an independent legal entity and independently the custodian of its assets and funds and responsible for its obligations, rights and duties separately from those of its members.
- 12.18.3 The provisions of section 3 above shall apply 'mutatis mutandis' to branches.

- 12.18.4 The Reunie shall under no circumstances be held responsible for the obligations or losses of a branch.

### **12.19 Returns by Branches**

Each branch shall at least once per year be obliged to submit a list of the names and addresses of its members as at 30 June of that year, to the National Committee, but not later than 31 July of each year. *(Amended October 2001)*

### **12.20 Reunie Constitution**

The provisions of this Constitution shall apply 'mutatis mutandis' to branches.

### **12.21. Collection of Subscriptions**

12.21.1. The National Committee shall be responsible for the collection of subscriptions from members including members of branches.

12.21.2. A Branch shall, if so requested by the National Committee receive subscriptions tendered to the Branch by its Members and assist as requested, in the collection of such subscriptions.

12.21.3. A Branch shall forward subscriptions received by it to the National Committee on a six monthly basis with details of members from whom the subscriptions were received.

12.21.4. The National Committee shall, as often as may be reasonable, pay to each branch such portion of its subscriptions received from members of the branch in question. The discretion of the National Committee should be reasonable in consideration of the said branch's requirements to be used for administrative purposes as budgeted for by them.

*(Amended October 2002)*

### **13. Stabilis**

A copy of the Stabilis shall be sent to each member electronically.

### **14. Accounts and Auditors**

14.1. The financial year end of the Reunie shall be the 31st December of each year or such a date as the members in General Meeting may, from time to time, determine; *(Amended October 2009)*

14.2. The National Committee must maintain verified accounts and records of the assets, income and expenditure, as well as, the credits and liabilities of the Reunie;

14.3. The Reunie shall appoint an auditor whose duty it shall be to audit the records and accounts of the Reunie and who shall hold office until such time as he resigns or is replaced by resolution of an Annual General Meeting of the Reunie;

14.4. No member of the National Committee or employee of the Reunie (or any firm of which he is a partner or employee) shall be eligible to be the auditor of the Reunie during the continuance of his term of office.

- 14.5. All the accounts and records of the Reunie shall be made available to the auditor to enable him to conduct an annual audit. The auditor shall submit a report to the members on the balance sheet and accounts of the Reunie and certify whether they represent a true and correct view of the affairs of the Reunie.
- 14.6. At each AGM of the National Committee shall place before the Reunie the financial statements of the Reunie for the preceding financial year along with the relevant auditor's report.

## **15. Discipline**

- 15.1. Should any member, in the opinion of the National Committee:
- 15.1.1. Commit any willful breach of the Constitution and Rules of the Reunie; or
  - 15.1.2. Be guilty of conduct unbecoming or prejudicial to the interests or reputation of the Reunie or Grey College; or
  - 15.1.3. be guilty of conduct offensive to members of any group of members or to the National Committee the National Committee shall, after giving such member a reasonable opportunity to respond and explain or justify his conduct, have the power to:
    - 15.1.3.1. Deprive such member of any or all rights, benefits, advantages or privileges of his membership during such period as the National Committee in its absolute discretion may deem fit;
    - 15.1.3.2. Call upon such a member, in writing through the Secretary to resign and if he fails to do so within 14 days from the date of such a request, to expel such a member;
    - 15.1.3.3. Expel such a member.
- 15.2. The National Committee shall at the earliest opportunity, before taking disciplinary steps against any member who is a member of a branch, advise the branch of its intended action and consult with the branch in regard to the matter
- 15.3. Any member who has been expelled or who has resigned shall forthwith cease to hold any interest in the Reunie and shall forfeit any subscriptions he may have paid and the right to hold, possess, wear or display any Reunie colours which shall be forfeited to the Reunie without compensation.
- 15.4. It shall not be 'incumbent' upon the National Committee to state reasons for the suspension or expulsion of a member, and no member shall have cause to legal action on account of a wrongful suspension or expulsion. This should also be communicated to the school.

## **16. Amendments to Constitution**

- 16.1. This Constitution may be amended by a resolution passed by not less than two-thirds of the members present in person entitled to vote at a Special General Meeting called for the purpose or at an Annual General Meeting.



- 16.2. No such resolution shall be passed unless 30 days' written notice of the intention to consider any such resolution is given as provided in 6.2. and 6.3.
- 16.3. Such notice shall clearly set forth the nature of the resolution to be considered and its effect upon the Constitution.
- 16.4. No less than thirty members entitled to vote must be present personally at any Special General Meeting or Annual General Meeting.

## **17. TERMINATION / DISCUSSION**

- 17.1. The Reunie may be resolved only by a resolution passed by not less than three-quarters of the persons present in person and entitled to vote at a Special General Meeting called for this purpose in respect of which due and detailed notice of the proposed resolution has been given and at which no less than thirty members entitled to vote shall be personally present.
- 17.2. If the Reunie is wound up, all its assets remaining after the satisfaction of its liabilities shall be given or transferred to the Jock Meiring Trust or to Grey College or to an association with similar aims and Objectives as the Reunie as the members may determine at the Special General meeting at which such liquidation or winding-up is approved.

## **18. General**

- 18.1. A notice addressed to any member at his last known address shall be deemed to be notice duly given.
- 18.2. The accidental omission to send any notice timeously or at all to any member shall not invalidate any meeting.
- 18.3. If a member who is not in good standing has inadvertently been allowed to vote at any meeting, the resolution or resolutions passed shall not thereby be invalidated.
- 18.4. In case of doubt as to the meaning or interpretation of the Constitution, the National Committee shall be the final **arbitrator** and its decision shall be binding upon the members.

## **19. Definitions**

- 19.1. The term "Grey College" shall include the Secondary- Primary- and Pre Primary Schools of Grey College, Bloemfontein and the terms "pupil", "scholar", "Principal", "Vice-Principal", "teacher" or "member of staff" shall in each case refer to a person who is associated with Grey College in such a capacity.*(Amended October 2009)*
- 19.2. "Founders Day" of the school shall be 13 October;
- 19.3. "A member in good standing" shall be a member who:
  - 19.3.1. Has paid to the Reunie his annual subscriptions and any other dues or levies imposed by the National Committee in respect of the financial year ending during the calendar year within

which his standing is to be determined and all other amounts due by him to the Reunie;

*(amended October 2001)*

- 19.3.2. Is excused from such payment in terms of 5.2.3. or 7.5.
- 19.4. *(deleted by amendment October 2001)*
- 19.5. "Stabilis" shall refer to the newspaper of the school published by Grey College.
- 19.6. "The colours of the Reunie" shall include, without derogating from the generality, badges, items of apparel, publications and memorabilia.
- 19.7. "Founders day of the Reunie" shall be 10 May.*(Amended October 2009)*